

Lawrence Livermore National Laboratory

REQUEST FOR INFORMATION (RFI) –

e-Procurement System / Contract Lifecycle Management Solution

1. Description

- 1.1 Lawrence Livermore National Security, LLC (“LLNS”) is the Management & Operating (“M&O”) contractor of the Department of Energy’s (“DOE”) Lawrence Livermore National Laboratory (“LLNL”) located in Livermore, California. LLNS is in the early stages in considering a potential source to replace its current e-Procurement system (“System”). The current System was developed over 15-years ago and is functional and flexible in allowing LLNL’s Supply Chain Management (SCM) to meet its current mission requirements. While the current System remains operational, LLNS desires to explore new technology and capabilities to support its eventual replacement.

LLNS is intentionally starting its market research early to allow a thoughtful and considered analysis in potentially acquiring a new e-Procurement system / Contract Lifecycle Management solution (“Solution”).

This RFI is intended to be mutually beneficial by fostering early exchanges between industry and LLNS. Specifically, LLNS is sharing an advance/draft copy of the high-level overview of the core functionality (Reference: Enclosure 1) believed to be needed, so industry may comment and provide insights on Solutions available within the commercial marketplace. Further, industry is provided an opportunity to provide input, identify potential gaps, and assess how responsive its Solution(s) are against meeting the Solution Parameters identified. Moreover, as there is no established timeframe for any acquisition, the information LLNS is sharing could be useful to interested parties in terms of making decisions about what action(s) they could take to close any gaps between our identified needs and the Solution to be prospectively offered.

- 1.2 THIS IS A REQUEST FOR INFORMATION (“RFI”) ONLY. This RFI is issued solely for informational and planning purposes. This RFI is not a solicitation or a promise to issue a solicitation in the future. Further, LLNS is not currently seeking proposals. This RFI does not commit LLNS to subcontract for any supply or service whatsoever. Interested parties responding to this RFI are advised that LLNS will not pay for any information or administrative costs incurred in response to this RFI; all costs associated with responding to this RFI will be solely at the interested party’s expense. Not responding to this RFI does not preclude participation in any future requests for proposal, if any is issued.

2. Background

- 2.1 As noted above, LLNS is a M&O contractor for the DOE. LLNS is required to follow aspects of various government regulations, such as the Federal Acquisition Regulation (“FAR”) and DOE Acquisition Regulations (“DEAR”) as part of its procurement system. Currently, LLNS executes approximately \$1B annually in procurement transactions comprised of credit card orders, releases against Indefinite Delivery/Indefinite Quantity (“ID/IQ”) agreements, purchase orders, and various subcontracts to include, cost-type, T&M, and fixed price-based awards. Such awards range in scope from simple to complex and include commercial and non-commercial transactions not limited to construction,



architectural & engineering (A&E), research and development, professional services, and other various award types. The current procurement System is integrated with LLNS' Oracle-based Financial System, Oracle Enterprise Business Suite (EBS).

3 General Scope

- Attached to this RFI is a Solution Matrix outlining the key parameters LLNS considers important for a new Solution. LLNS is seeking to identify interested supplier(s) capable of providing a complete and long-term Solution able to substantially meet each of the desired solution parameters initially identified in the Solution Matrix enclosed. To meet LLNS evolving operational environment, the Solution should be agile and allow LLNS to easily customize or make enhancements.

The general scope may entail archiving and transferring existing System records into the new integrated Solution, testing, and deploying the new Solution within LLNS environment, providing user training and associated training documentation, providing maintenance support, performing configuration enhancement(s), and other necessary actions to develop, integrate, deploy, customize, sustain, and enhance the Solution in an effective manner.

- The Solution must be:
 - FedRAMP certified - if a cloud-based solution,
 - Able to integrate with Oracle Financials and other internal and 3rd party applications to include, but not limited to:
 - Property Management/Tagging (Sunflower Assets)
 - Shipping and Receiving
 - Account Payable (Oracle EBS)
 - Document Management System (Microsoft SharePoint)
 - People Lookup (HR database)
 - wide variety of LLNS vendor static and punch-out pricing web catalogs to enable e-ordering.

4 Requested Information

LLNS is particularly interested in gathering input from interested parties on the following:

- The interested parties' experience, expertise, core-competencies, and capabilities in integrating and sustaining its Solution. Please include your company's capability statement and any available product literature regarding your Solution.
- A clear and concise description of your company and Solution capabilities to meet each of the solution parameters initially identified in the enclosed Solution Matrix. Please indicate if your Solution meets the identified parameters in full, partially meets, or doesn't meet each of the solution parameters. Responses should include a corresponding narrative description, so LLNS may assess your Solution capabilities in relationship to each parameter. Also, interested parties are encouraged to identify other solution parameters/capabilities that may be of interest to LLNS.



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- Input on the customary pricing practices, licensing, support model, contracting strategy, contract type (i.e., fixed price, time & materials, cost-reimbursable), and general acquisition approach to enable an efficient and cost-effective deployment, transition, and sustainment of a new and complete Solution.
- Are there specific considerations, factors, assumptions, terms, or conditions LLNS should consider in evaluating its potential need(s)?
- Business type (small business, small-disadvantaged business, 8(a)-certified small-disadvantaged business, HUBZone, woman-owned, veteran-owned, service-disabled veteran-owned, or other than small) based upon North American Industry Classification System (NAICS) code 511210, Software Publishers.
- Any other recommendations or information LLNS should consider in potentially investing, transitioning, and sustaining a new Solution?

Interested parties may submit additional information in writing to the LLNS' Contract Analyst with its response to this RFI. Interested parties are requested to respond to this RFI no later than 12/08/2022, 5:00PM PST. Responses shall be submitted via e-mail only to Ecklund2@llnl.gov.

5 Industry Exchanges

LLNS representatives may request to hold a teleconference, in-person meetings, or virtual web conference(s) with those interested parties who provide their written response to this RFI. Further, LLNS may request a demonstration of the interested parties Solution.

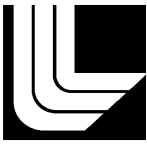
6 Questions

Questions regarding this RFI shall be submitted in writing by e-mail to Gomez65@llnl.gov & Ecklund2@llnl.gov. Verbal questions or phone calls will NOT be accepted. Questions will not be answered by posting responses to the SAM.gov website. Accordingly, questions shall NOT contain proprietary or classified information. LLNS does not guarantee all questions will receive a response.

7 Proprietary Information

LLNS will treat all commercial, financial, or technical information that is properly marked in in response to this RFI as proprietary information; however, LLNS prefers not to receive any proprietary information. Each interested party shall mark each page containing commercial, financial, or technical information as "Proprietary" or its equivalent.

LLNS will use its best efforts to (1) maintain such proprietary information in confidence, giving it the same degree of care, but no less than a reasonable degree of care, as LLNS exercises with its own proprietary information to prevent its unauthorized disclosure; and (2) only disclose such proprietary information to its employees, agents, consultants, or subcontractors on a "need to know" basis. In addition to the above, the interested party agrees that from time to time, consistent with the terms of LLNS' prime contract with the



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U.S. Government, LLNS may release proprietary information to Government personnel who administer LLNS' prime contract. Government personnel in receipt of proprietary information are subject to confidentiality requirements pursuant to 18 U.S.C. §1905.

8 Enclosure

Interested Parties are requested to complete the Solution Matrix document and submit along with its RFI response:

- 1) RFI e-Procurement Solution / Contract Lifecycle Management Solution Matrix